

Proof of Delivery

Shipment / Order # *

Delivery Date *

Delivery Time

Shipper / Carrier

Consignee / Recipient Name *

Delivery Address *

Shipment Contents

Description

Qty

Condition on Arrival

☐

All listed items received in good condition

Exceptions / Damage / Shortages Noted

By signing below, the recipient acknowledges receipt of the shipment described above, subject to any exceptions noted.

Recipient Signature (type full name) *

Driver / Carrier Signature (type full name)

Template provided for general reference only and does not constitute legal advice. Laws vary by jurisdiction — have a qualified professional review this document before you sign or rely on it. Note exceptions at the time of delivery — a signature without noted exceptions is typically treated as acceptance of the shipment in good condition.