

Notice to Vacate (End of Tenancy)

This Notice gives formal written notice of the intent to end the tenancy described below, effective as of the vacate date stated. It is not an eviction notice for non-payment or lease violation — use the Eviction Notice / Notice to Pay or Quit template for that situation.

This Notice Is Given By

Landlord (non-renewal / end of lease term)

Landlord Name *

Tenant Name *

Property Address *

Original Lease Start Date

Date of This Notice *

Vacate / Move-Out Date *

1. Reason. This Notice is given for the reason checked below.

- ☐ The lease term is ending and will not be renewed
- ☐ This is a month-to-month tenancy being terminated by the notice period required by law or the lease
- ☐ Other (describe below)

Other Reason (if applicable)

2. Move-Out Obligations. By the vacate date above, Tenant must remove all personal property, return all keys and access devices, and leave the property in the condition required by the Lease (normal wear and tear excepted). Landlord may schedule a move-out inspection.

3. Security Deposit. Any security deposit will be handled according to the Lease and applicable law after Tenant surrenders the property and provides Landlord a forwarding address in writing.

Tenant's Forwarding Address (for deposit return)

4. Delivery. This Notice was delivered to the recipient by the method checked below.

- ☐ Hand-delivered
- ☐ First-class mail
- ☐ Posted on the property's main entry door
- ☐ Email (only if the parties have agreed in writing to notice by email)

Sender — Signature (type full name) *

Date Given *

Template provided for general reference only and does not constitute legal advice. Laws vary by jurisdiction — have a qualified professional review this document before you sign or rely on it. Minimum notice periods for ending a tenancy (commonly 30-60 days, longer for some lease lengths or rent-controlled units) vary sharply by state and locality — confirm your jurisdiction's required period and delivery method before relying on this notice.