

Move-In / Move-Out Condition Report

Complete the Move-In columns before or at move-in and return a copy to Landlord within the time required by the Lease. All items are presumed to be in good condition unless noted otherwise — test all locks, window latches, smoke alarms, and included appliances before signing. This form is not a repair request; submit repair requests separately per the Lease. Landlord completes the Move-Out columns when the tenancy ends, for comparison against the Move-In notes.

Property Address *

Tenant Name *

Move-In Date

Move-Out Date

Exterior (entry doors, mailbox, fences, driveway, exterior lighting)

Move-In Condition Notes

Move-Out Condition Notes (Landlord)

Garage (doors, opener, remotes, floor, storage)

Move-In Condition Notes

Move-Out Condition Notes (Landlord)

Living / Dining Areas (walls, flooring, windows, lighting, ceiling fans)

Move-In Condition Notes

Move-Out Condition Notes (Landlord)

Kitchen (countertops, cabinets, range/oven, dishwasher, refrigerator, sink/faucet, disposal)

Move-In Condition Notes

Move-Out Condition Notes (Landlord)

Bedrooms (walls, flooring, closets, windows, lighting)

Move-In Condition Notes

Move-Out Condition Notes (Landlord)

Bathrooms (fixtures, tub/shower, toilet, vanity, exhaust fan)

Move-In Condition Notes

Move-Out Condition Notes (Landlord)

Utility / Laundry Room (washer/dryer connections, water heater, HVAC filter)

Move-In Condition Notes

Move-Out Condition Notes (Landlord)

Other (specify)

Move-In Condition Notes

Move-Out Condition Notes (Landlord)

Smoke Alarms, Locks, and Keys

Number of Smoke Alarms

☐ All smoke alarms tested and working at move-in

☐ All exterior door locks tested and working at move-in

Keys / Remotes / Access Cards Received (quantity and type)

Keys / Remotes / Access Cards Returned at Move-Out

Acknowledgment: By signing below, Tenant acknowledges the Move-In notes above accurately reflect the property's condition at move-in, and (when completed) Landlord acknowledges the Move-Out notes accurately reflect the property's condition at move-out.

Tenant — Signature

Landlord — Signature

Tenant — Printed Name *

Landlord — Printed Name *

Date *

Date *

Template provided for general reference only and does not constitute legal advice. Laws vary by jurisdiction — have a qualified professional review this document before you sign or rely on it. Keep a copy of this report with your Lease — in a security-deposit dispute, a dated, signed condition report is typically the single most useful piece of evidence for either party.